



BC HOMESHOWS LTD.  
PRESENTS

# KAMLOOPS

## FALL HOME SHOW

OCTOBER 5 & 6

20  
24

EXHIBITOR  
INFORMATION  
PACKAGE  
(KIA LOUNGE)





# Kamloops Fall Home Show 2024

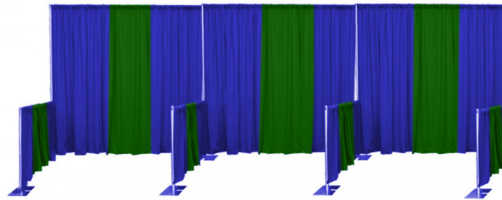
## SHOW DETAILS



<b>LOCATION:</b>	<b>Sandman Centre</b> <b>300 Lorne Street, Kamloops, BC V2C 1W3</b>		
<b>SHOW HOURS:</b>	<b>Saturday</b>	<b>October 5</b>	<b>10:00 am - 5:00 pm</b>
	<b>Sunday</b>	<b>October 6</b>	<b>10:00 am - 4:00 pm</b>
<b>MOVE-IN TIME:</b>	<b>Friday</b>	<b>October 4</b>	<b>1:00 pm - 8:00 pm</b>
<b>MOVE-OUT TIME:</b>	<b>Sunday</b>	<b>October 6</b>	<b>4:15 pm - 7:00 pm</b>

**MOVE-IN/MOVE-OUT:** All move-in/move-out must be completed as above, unless prior arrangements have been approved by show management. **DO NOT** tear down before the show ends on Sunday.  
**NO CHILDREN UNDER THE AGE OF 16 YEARS ARE ALLOWED IN THE BUILDING OR YOUR BOOTH DURING MOVE-IN/MOVE-OUT TIMES OR DURING SHOW HOURS.**

**STANDARD BOOTH:** All standard booths are draped. The back wall is 8 ft. high; the side dividers are 3 ft. high. **Electical Service is not included. See additional services form to order.** S-hooks are provided for hanging light-weight signs. **Height restrictions do apply to the side dividers, your display must not exceed 4 ft. high along the sides.**



**TO RESERVE SPACE:** Follow the instructions on the Exhibit Application Form and return it to **BC HomeShows Ltd.**

**ADDITIONAL SERVICES:** **Must be pre-ordered, not available at the show.**

**FORKLIFT SERVICES:** Available - contact our office to book.

**FREE ADMISSION:** This show is a free admission show for the general public. (Complimentary exhibitor badges will be distributed to your booth Friday evening; the exhibitor badges are optional at your discretion to wear.)



# Kamloops Fall Home Show 2024

## SHOW CONDITIONS



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**CANCELLATION/REFUND POLICY:** Exhibitors are liable for full amount of contracted space. Any monies paid are non-refundable.

**INSURANCE/LIABILITY:** All property exhibited is at the exhibitor's sole risk, and neither Show Management nor building owners will assume any responsibility for the safety of exhibits against theft, robbery, fire, accidents or other mishaps.

**PAYMENT OF ACCOUNT:** **Accounts must be paid in full within seven days of receiving invoice.** Show Management reserves the right to refuse entry to any exhibitor whose account has not been paid in full.

**MOVE-IN/MOVE-OUT:** All move-in/move-out must be completed as outlined, unless prior arrangements have been approved by show management. **DO NOT dismantle your booth before the show ends on Sunday.**

**NO CHILDREN UNDER THE AGE OF 16 YEARS ARE ALLOWED IN THE BUILDING OR YOUR BOOTH DURING MOVE-IN/MOVE-OUT TIMES OR DURING SHOW HOURS.**

**ALTERATION OF EXHIBITS:** In an effort to best serve the interests of the show, Show Management reserves the right at any time, without prior notification, to alter exhibits, aisles, common carpets, feature size, booth locations or those exhibits which unduly hamper visibility to other displays. Show Management's decision to this regard is final.

**SUBLETTING OF EXHIBIT SPACE:** No exhibitor may sublet any portion of the booth space to another supplier without the expressed written consent of Show Management.

**PRODUCTS EXHIBITED:** Products exhibited are limited to those products identified and approved on exhibit application/contract.

**STAFFING OF EXHIBITS:** Exhibitors must staff their exhibits at all times during the show. Show management reserves the rights to limit staffing in a booth or bulk space.

**LABOUR DISPUTES:** In the event of a labour dispute resulting in "picket activity" either as a result of an exhibitor labour dispute or any other action (including information line), BC HomeShows Ltd will not be liable for any loss of revenue from lack of consumer participation. If the exhibitor can eliminate any action by removal of their exhibit, they will be required to do so without compensation for unused exhibit space.

**SHOW POSTPONEMENT:** Show Management reserves the right at all times to change the dates of the show or to postpone the show in cases or circumstances beyond the control of Show Management without the exhibitor having any right to compensation for any losses, costs, expenses or damage which arise out of or are in any way connected with such change or postponement.

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**BC HomeShows Ltd.**

PO Box 1485 Station Main, Kamloops BC V2C 6L8

Sales/Administration: 250-377-8380

[www.bchomeshows.com](http://www.bchomeshows.com)



# Kamloops Fall Home Show 2024

## SHOW CONDITIONS



**BOOTH SPACE:** The booth area rented is the only place to conduct business. Please don't over crowd the booth with products; all items must be within the allotted space and not spill into the aisle. We strongly encourage that all tables be draped to the floor. Absolutely no subletting of booth space. **NO POP-UP TENTS OF ANY KIND ALLOWED TO BE USED AS PART OF YOUR DISPLAY (Fire Regulations).**

**SIGNAGE & IMAGE:** All booths must have a professionally made sign or banner to display the business that is operating/selling products. Signs must not exceed the height of the drape unless approved by show management. No tape, pins, tacks, cable ties or other items are to be used to adhere signs, pictures or products to the drapery. We provide hooks to use free of charge, please use them.

**BOOTH IMAGE:** Exhibitors may be asked to send in a current picture of what their booth will look like at the event. (show management discretion)

**MICROPHONES/PRIZE WHEELS:** The use of microphones is not allowed. Prize wheels ~ silent ones allowed, noisy ones not allowed.

**HEATERS:** If you require the use of a portable heater please inquire with show management. We do not provide them, you bring your own. You will be required to purchase additional power as part of your booth rental which can be found on the additional services form in the exhibitor package.

### FREE GIVEAWAYS AT BOOTH:

- NO POPCORN or POPCORN MACHINES
- Balloons - NOPE!
- Food Samples: Only exhibitors who meet the criteria as outline below (SPECIALTY FOODS) may provide food samples.
- Candy - No problem! Just needs to be in wrappers.
- Bags/Totes - No problem!

**FLAMES OR SCENTS:** Absolutely no lighting of candles, incense, warming wax or burning items of any sort.

**SPECIALTY FOODS:** If a product is made for take home consumption and you want to provide sampling, please comply with the following:

- Current Food Safe Certificate (readily available at booth)
- Food Inspection Premises Permit (readily available at booth)
- Only properly packaged and sealed food items for "take home" consumption may be sold.
- Disposable gloves must be worn if handling open product.
- If you are offering hot food samples, please discuss with us upon submitting your application.

**(All required documentation must accompany your application)**

**EXHIBITOR PARKING:** All exhibitors and anyone working the Home Show, are asked to park at the furthest point to ensure YOUR customers have ample parking closest to the building.

**ACKNOWLEDGMENT AGREEMENT:** **By signing and submitting the application form, the business that reserved the booth space and anyone who works the Home Show acknowledges that no children under the age of 16 are to be in the booth during set-up, show times or take-down; this is strictly enforced.**

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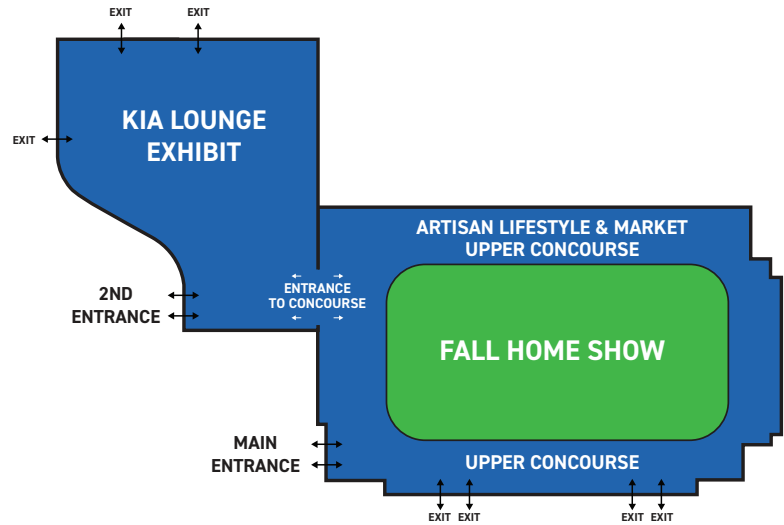
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## SANDMAN CENTRE ARENA LEGEND

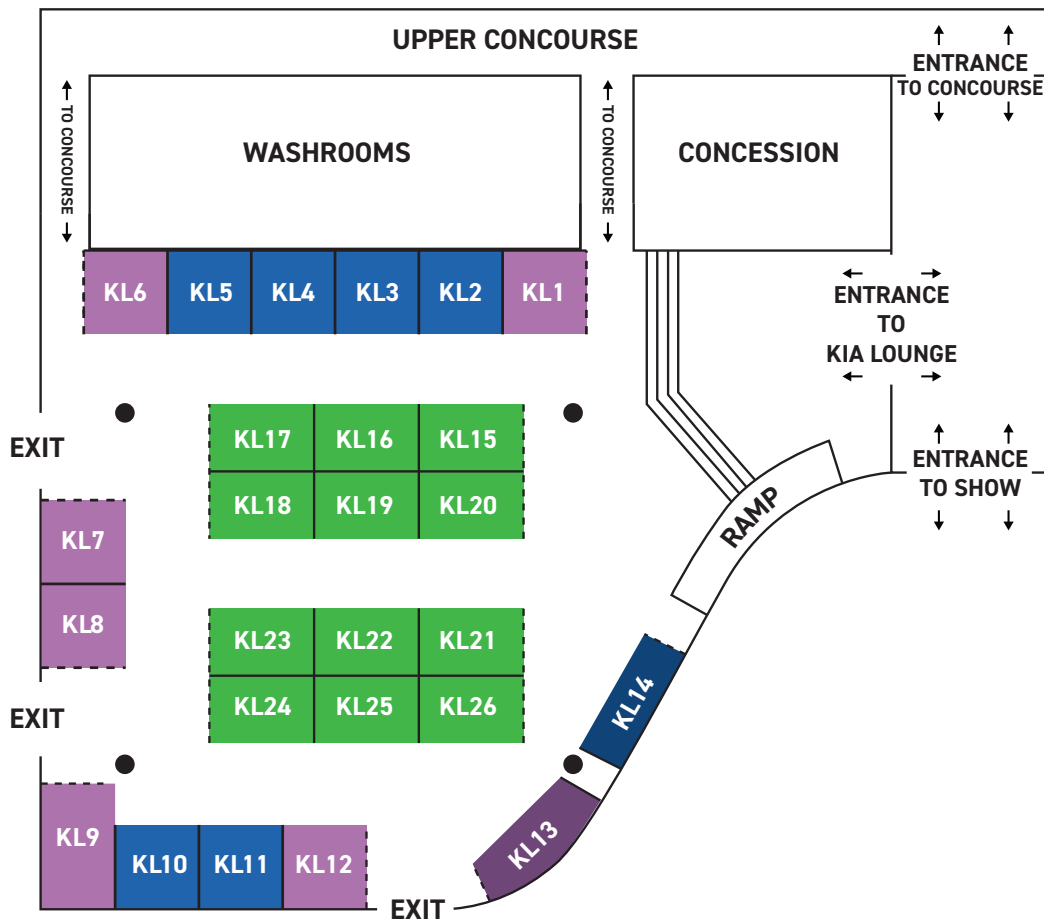


### MAP LEGEND

-  = 8ft x 8ft Booth
-  = 8ft x 8ft Booth (1 Open Side)
-  = 10ft x 4ft Booth (Irregular Shape)
-  = 10ft x 6ft Booth
-  = 14ft x 4ft Booth (Irregular Shape)



### KIA LOUNGE FLOOR PLAN



\*Floor plan is not 100% to Scale. Please see legend for actual booth sizes.



# Kamloops Fall Home Show 2024

## EXHIBITOR APPLICATION FORM



BOOTH SIZE	BOOTH LOCATION	BOOTH COST	GST	TOTAL
Single Booths (all sizes)	Booth KL1 - KL26	\$500.00	\$25.00	\$525.00
<b>Bulk Space</b>	<b>SUBJECT TO AVAILABILITY</b>			
Custom Size ( _____ x _____ )				
<b>*Single Corner Booth N/A</b>				

### BOOTH/BULK CHOICE OPTIONS

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

<p>Booth Cost:        \$ _____</p> <p>Corner (if applies)    \$ _____</p> <p>GST                    \$ _____</p> <p><b>Total</b>                \$ _____</p>	<p style="text-align: center;"><b>Payment Instructions:</b>  <b>BC HomeShows Ltd.</b>            PO Box 1485 Station Main, Kamloops BC V2C 6L8            Sales/Administration: 250-377-8380</p> <p>A cheque, money order or e-transfer for the full amount must be received by our office within seven (7) days of this application for each booth(s) or bulk area being booked for the Kamloops Fall Home Show.</p>
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<p style="text-align: center;"><b>PLEASE COMPLETE THE FOLLOWING</b> Please Print</p> <p>Contact Name _____</p> <p>Business Name _____</p> <p>Mailing Address _____</p> <p>City _____ Prov _____ PC _____</p> <p>Phone _____ Cell _____</p> <p>We hereby apply for exhibit space in the "Kamloops Fall Home Show" and we agree to all the conditions as outlined under "Show Conditions."</p> <p>Authorized Signature _____</p> <p>Date _____</p> <p>EMAIL ADDRESS (Invoice will be emailed to you)</p> <p>_____</p> <p style="text-align: center;">Please print your email address</p>	<p style="text-align: center;"><b>Send order form to:</b>  <b>sales.bchs@gmail.com</b></p> <p>The undersigned intends to exhibit the following products/services:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p> <p>5. _____</p> <p>6. _____</p>
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# Kamloops Fall Home Show 2024

## ADDITIONAL SERVICES ORDER FORM



**Must be pre-ordered, not available at the show.**

<b>BOOTH NUMBER</b>

QTY	COVERED TABLE	PRE-ORDER	ON-SITE	COLOUR Please Print	TOTAL
	6' x 30" Covered Table (Blue, Green, Black)	\$60.00	N/A		
	<b>PLAIN TABLE</b>				
	6' x 30" Plain Table	\$30.00	N/A		
	<b>BOOTH CARPET</b>				
	10' x 10' Blue, Green or Black	\$100.00	N/A		
	10' x 20' Blue, Green or Black	\$200.00	N/A		
	20' x 20' Blue, Green or Black	\$400.00	N/A		
	<b>ELECTRICAL</b>				
	110 Volt Service (375w) (Half Circuit)	\$30.00	N/A		
	110 Volt Service (1200w) (Full Circuit)	\$60.00	N/A		
	220 Volt Service (30 Amp)	\$120.00	N/A		
	<b>FORKLIFT SERVICE</b>	\$150.00	N/A		
<p><b>Send order form to:</b> <b>sales.bchs@gmail.com</b></p>			<b>Sub Total</b>		
			<b>GST 5%</b>		
			<b>Total</b>		

**PLEASE COMPLETE THE FOLLOWING**  
Please Print

Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

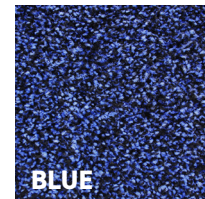
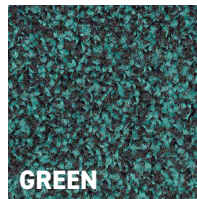
City \_\_\_\_\_ Prov \_\_\_\_\_ PC \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

**Carpet Colours**



**Table Colours**

